

HealthyU Patient Portal Authorization Form: Adult Guardianship Proxy

HealthyU Proxy Access for an Adult with Legal Guardianship will only be provided if Centra has appropriate documentation of your status as Guardian of the incapacitated adult. If you have not already done so, you must provide valid documentation (Court order appointing the guardian AND Certificate of Qualification) to our Health Information Management Department, **prior** to requesting this proxy access. Please call the Health Information Management Office at 434-200-5384 to schedule a time to present these documents in person. The patient may request deactivation of this proxy access if they regain capacity.

Instructions for completing this form: To request proxy access, please complete this form and email it as a scanned attachment or a photo of the form to: CentraHealthyU@centrahealth.com. After the form is received and the information has been verified, you will receive a time-sensitive e-mail to establish proxy access.

For Guardians: I have read and understand the information about proxy access for the HealthyU patient portal and the terms and conditions for using HealthyU. I attest that I am the court-appointed guardian and have medical decision-making authority for the patient. I will email the patient portal office (CentraHealthyU@centrahealth.com) if the guardian relationship is terminated by a court at which point the HealthyU Proxy Access for an Adult with Guardianship will be discontinued.

Patient Information	
Patient Name:	Date of Birth:
Medical Record Number:	
Home Address:	

Guardian Seeking Proxy Access		
Proxy Recipient Name:	Date of Birth:	
Medical Record Number:	Phone:	
Home Address:		
Email Address:		
Proxy Recipient Signature:	Date:	Time:

Centra Health Use Only			
Guardianship Validated by:	Date:	Time:	
Proxy Access Status:	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	Comment
Proxy Deactivation Requested by:			
<input type="checkbox"/> Patient	<input type="checkbox"/> Court	<input type="checkbox"/> Proxy	
Proxy Deactivated by:	Date:	Time:	

Patient Label