This handbook is designed to provide students with information about the programs of study at Centra College of Nursing (“College”). It sets forth, in general, how the College operates but the College reserves the right to change policies and procedures without notice. This handbook is not intended to be and should not be regarded as a contract between the College and any student or other person. Students are held responsible for knowing the information contained in the Catalog & Student Handbook. Failure to read or comply with the Handbook will not excuse the student from accountability. Changes are communicated via the website and the Learning Management System (LMS).
Medication Dosage Calculation Competency Testing Policy

Policy Statement:
To show evidence that students are progressing in their ability to perform calculations accurately, all students will be administered a Medication Dosage Calculation Competency Test that demonstrates satisfactory performance each semester of the program.

A. A Medication Dosage Calculation Competency Test will be administered each semester in the concept-based curriculum in **one course at each level** in both the Associate Degree and Practical Nursing programs.
   a. First semester Medication Dosage Calculation Competency Test will be administered the end of the semester.
   b. Second, Third and Fourth Semester Medication Dosage Calculation Competency Test will be administered the first week of class.
   c. Each test for each level will be administered in the form of 20 questions and will be provided to students during scheduled class time.

B. Each semester's Medication Dosage Competency Test will be comprised of questions/problems that are to the expected competency level of the student.

C. Students must perform at the following level:
   a. First semester students must obtain a minimum grade of 80
   b. Second semester students must obtain a minimum grade of 90
   c. Third semester and fourth semester students must obtain a grade of 100

D. The students have **THREE** opportunities to achieve the minimal grade level.
   a. Remediation is required prior to the second or third test attempt.
   b. Remediation test two must be completed within three days of receiving the initial test grade.
   c. Remediation test three must be completed within three days of receiving the second test grade.
   d. Remediation tests must be different versions of the original Medication Dosage Competency Test.

E. Students not successful on the **THIRD** test attempt in any semester will be administratively dismissed from the current semester.
   a. If the student plans to return the following must be submitted to the Academic Director within one week of dismissal;
      1. Action plan to be successful for passing the Medication Dosage Calculation Competency Test.
      2. A written recommendation from a full-time faculty member that has taught the student in the previous/current semester.

F. Students must be successful on the **FIRST ATTEMPT** of the Medication Dosage Calculation Competency Test upon **Re-entry** into the program.
   a. Students unsuccessful on their **FIRST ATTEMPT** will be **Administratively Dismissed** from the program.