

# CENTRA COLLEGE

## CATALOG & STUDENT HANDBOOK

### **Fall 2019 ADDENDUM:**

#### **Re-Admission Policy**

**Primary Location:**

Centra College  
905 Lakeside Drive, Suite A  
Lynchburg, VA 24501  
Phone: 434.200.3070  
Fax: 434.200.5239  
[www.centracollege.edu](http://www.centracollege.edu)

**Branch Location:**

Centra College (Nurse Aide Education Program)  
Bedford Memorial Hospital  
1613 Oakwood Street  
Bedford, VA 24523  
Phone: 540.425.7526

This handbook is designed to provide students with information about the programs of study at Centra College of Nursing ("College"). It sets forth, in general, how the College operates but the College reserves the right to change policies and procedures without notice. This handbook is not intended to be and should not be regarded as a contract between the College and any student or other person. Students are held responsible for knowing the information contained in the Catalog & Student Handbook. Failure to read or comply with the Handbook will not excuse the student from accountability. Changes are communicated via the website and MOODLE.

## **A.D.N. Students Transferring in the P.N. Program**

### **Spring 2020: Admission Policy A.D.N. Students**

Students who are unsuccessful in two A.D.N. courses and plan to apply to the P.N. Program may do so by December 20, 2019.

Application process:

1. Complete application submitted for PN Program
2. One reference from a current AD nursing instructor
3. Application fee will be waived

The Administrative Team will meet over the winter break to review applicants on a case by case basis. Eligibility for admission into the P.N. Program will be determined from submission of the application and one positive reference before or on the deadline date. If accepted into the P.N. Program, the Administrative Team will determine appropriate placement within the curriculum. The Academic Director will notify the student of the decision by phone or email. If accepted into the PN Program the following will need to be turned in prior the semester start date.

1. Written action plan by the student to improve academics
2. Documentation of enrollment in tutoring services the first semester of enrollment in the program

### **Fall 2020: Admission Policy A.D.N. Students**

Students who are unsuccessful in two A.D.N. courses and plan to apply to the P.N. Program may do so by May 31, 2020.

Application process:

1. Complete application submitted for PN Program
2. One reference from a current AD nursing instructor
3. Application fee will be waived

The Administrative Team will meet over the summer break to review applicants on a case by case basis. Eligibility for admission into the P.N. Program will be determined from submission of the application and one positive reference before or on the deadline date. If accepted into the P.N. Program, the Administrative Team will determine appropriate placement within the curriculum. The Academic Director will notify the student of the decision by phone or email. If accepted into the PN Program the following will need to be turned in prior the semester start date.

1. Written action plan by the student to improve academics
2. Documentation of enrollment in tutoring services the first semester of enrollment in the program