

CENTRA COLLEGE

CATALOG & STUDENT HANDBOOK

Fall 2020 ADDENDUM:

Tuition and Fees Academic Calendars

Primary Location:

Centra College
905 Lakeside Drive, Suite A
Lynchburg, VA 24501
Phone: 434.200.3070
Fax: 434.200.5239
www.centracollege.edu

Branch Location:

Centra College (Nurse Aide Education Program)
Bedford Memorial Hospital
1613 Oakwood Street
Bedford, VA 24523
Phone: 540.425.7526

This handbook is designed to provide students with information about the programs of study at Centra College of Nursing ("College"). It sets forth, in general, how the College operates but the College reserves the right to change policies and procedures without notice. This handbook is not intended to be and should not be regarded as a contract between the College and any student or other person. Students are held responsible for knowing the information contained in the Catalog & Student Handbook. Failure to read or comply with the Handbook will not excuse the student from accountability. Changes are communicated via the website and MOODLE.

TUITION

Payment of Tuition and Fees

Payment is due by the first day of each term. Centra College reserves the right to make changes in tuition and other fees as deemed necessary without prior notice. Any change will apply to currently enrolled students as well as new students. Students may attend class at the beginning of each term after tuition and expenses are paid in full or participating in an Installment Payment Plan (IPP).

Centra College reserves the right to make changes in tuition and other fees as deemed necessary without prior notice. Any change will apply to currently enrolled students as well as new students. Students may attend class at the beginning of each term after tuition and expenses are paid in full or participating in an Installment Payment Plan (IPP).

Tuition Refund

Three-Day Cancellation: An applicant who provides written notice of cancellation within three (3) business days, excluding weekends and holidays, of executing the enrollment agreement is entitled to a refund of all monies paid.

Other Cancellations: An applicant requesting cancellation more than three (3) days after executing the enrollment agreement, but prior to the first day of class is entitled to a refund of the tuition minus \$100 and excluding the non-refundable fees* to cover expenses in connection with processing.

Tuition

A student who enters college but withdraws during the first $\frac{1}{4}$ (25%) of the term is entitled to receive as a refund 50% of the stated cost of the course, not to include non-refundable fees. *

A student who enters college but withdraws after completing $\frac{1}{4}$ (25%), but less than $\frac{1}{2}$ (50%) of the term is entitled to receive as a refund 25% of the stated cost of the course, not to include non-refundable fees. *

A student who withdraws after completing $\frac{1}{2}$ (50%), of the term is entitled to no refund for the period.

Transcripts will not be issued for a student who owes money to the College for any reason. Students are not entitled to a refund from the College if the policy for withdrawal is not followed or in the event of dismissal.

*Non-refundable fees include: application, registration, background check/drug screening, activity, technology, course material, textbook bundles billed by the college, graduation, NCLEX review, NCLEX Resource Learning System.

Failure to Meet Financial Obligation

Students who fail to meet their financial obligations to the College or to make appropriate arrangements with the Dean may not be permitted to continue in the Centra College. Withdrawal from the College will not be considered complete nor will transcripts or references be issued until all financial obligations to the College are met.

Please refer to the Centra College Catalog and Student Handbook for detailed financial aid information.

**Projected Program Costs for Cohorts Starting Fall 2020:
REGISTERED NURSE TO BACHELOR OF SCIENCE IN NURSING**

The Projected Total Cost of the Registered Nurse to Bachelor of Science in Nursing

TUITION:	\$22,500.00
PREREQUISITE COURSES (Directly paid to Gen Ed College; cost listed based on CVCC)*:	\$8,062.50
REGISTRATION FEE (Non-refundable):	\$100.00
BACKGROUND CHECK/DRUG SCREEN*: (Applicable for only Non Centra Nurses if any practicum hours within a Centra Facility) (Non-refundable):	\$60.00
BOOKS/SUPPLIES (ESTIMATE) & (Non-refundable):	\$750.00
MISC. EXPENSES (technology and graduation fees) (Non-refundable):	\$1,000.00
PROJECTED TOTAL COST**:	\$32,472.50

ASSOCIATE DEGREE IN NURSING PROGRAM

The Projected Total Cost of the Associate Degree in Nursing Program

TUITION:	\$19,984.54
CVCC TUITION (Directly paid to CVCC)*:	\$2,096.25
PREREQUISITE COURSES (Directly paid to CVCC)*:	\$2,096.25
REGISTRATION FEE (Non-refundable):	\$100.00
BACKGROUND CHECK/DRUG SCREEN (Non-refundable):	\$60.00
VERIFIED CREDENTIALS DATABASE ACCOUNT (NON-Refundable):	\$35.00
TEXTBOOKS/SUPPLIES/DEVICES (ESTIMATE) & (Non-refundable):	\$1,835.00
UNIFORMS/ACCESSORIES (Non-refundable):	\$266.00
MISC. EXPENSES (activity, technology, course materials, , and graduation fees) (Non-refundable):	\$2,000.00
NCLEX RESOURCE LEARNING SYSTEM (Non-refundable)*:	\$600.00
PREDICTOR EXAMS – ONLINE REVIEW (Non-refundable):	\$270.00
PROJECTED TOTAL COST**:	<u><u>\$29,343.04</u></u>

PRACTICAL NURSING PROGRAM:

The Projected Total Cost of the Practical Nursing Program:

TUITION:	\$8,965.11
CVCC TUITION (Directly paid to CVCC)*:	\$972.34
PREREQUISITE COURSES (Directly paid to CVCC)*:	\$0.00
REGISTRATION FEE (Non-refundable):	\$100.00
BACKGROUND CHECK/DRUG SCREEN (Non-refundable):	\$60.00
VERIFIED CREDENTIALS DATABASE ACCOUNT (Non-refundable):	\$35.00
TEXTBOOKS/SUPPLIES/DEVICES (ESTIMATE) & (Non-refundable):	\$1,220.00
UNIFORMS/ACCESSORIES (Non-refundable):	\$266.00
MISC. EXPENSES (activity, technology, course materials, , and graduation fees) (Non-refundable):	\$1,525.00
NCLEX RESOURCE LEARNING SYSTEM (Non-refundable)*:	\$420.00
PREDICTOR EXAMS – ONLINE REVIEW (Non-refundable):	\$270.00
PROJECTED TOTAL COST**:	<u><u>\$13,833.45</u></u>

NURSE AIDE EDUCATION PROGRAM:

THE PROJECTED TOTAL COST OF THE CENTRA NURSE AIDE EDUCATION PROGRAM:

TUITION:	\$800.00
BACKGROUND CHECK/DRUG SCREEN (Non-refundable)*:	\$35.00
TEXTBOOKS/SUPPLIES/DEVICES (ESTIMATE) & (Non-refundable)*:	\$45.00
UNIFORMS/ACCESSORIES* (Non-refundable)*:	\$100.00
NNAAP Exam Fee**	\$120.00
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PROJECTED TOTAL COST**:	<u>\$1,100.00</u>

*Payments are made directly by student to CVCC for pre-requisite courses and general education courses within the programs.

*Payments are made directly by student to the current NCLEX Resource Learning System Centra College is using at time of enrollment.

*Centra College bills students for Textbook Bundles (includes HESI Case Studies, Clinical Skills Videos and Nursing Concepts Online for RN), not supplies or devices (purchased by student directly, not through Centra College)

**Projected Program Tuition does not include the cost of licensure examination fees for profession, required prerequisite courses, any financial aid scholarships or discount programs that student may qualify for.

Academic Calendars

Centra College: RN-BSN Online Program Academic Calendar Fall 2020 – Summer 2021

Fall Semester 2020		1st 8-Weeks	2nd 8-Week
	Classes Begin	August 24	October 19
	Last Day to Drop Course(s) Tuition Refund <i>Excluding: Registration/Background Fees and Textbook Bundles</i>	September 2	October 28
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	September 6	November 1
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	September 20	November 15
	Classes End/Final Exams	October 18	December 13
Spring Semester 2021		1st 8-Week	2nd 8-Week
	Classes Begin	January 11	March 15
	Last Day to Drop Course(s) Tuition Refund <i>Excluding: Registration/Background Fees and Textbook Bundles</i>	January 20	March 24
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	January 24	March 24
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	February 7	April 6
	Classes End/Final Exams	March 7	May 2
Summer Semester 2021		1st 8-Week	2nd 8-Week
	Classes Begin	May 17	June 28
	Last Day to Drop Course(s) Tuition Refund <i>Excluding: Registration/Background Fees and Textbook Bundles</i>	May 26	June 30
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	May 30	July 11
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	June 13	July 26
	Classes End/Final Exams	July 11	August 20

**Graduation Commencement for December 2020 Graduates scheduled tentatively for December 18, 2020*

**Graduation Commencement for May 2021 Graduates scheduled tentatively for May 14, 2021*

**Centra College: Associate Degree in Nursing Program
Academic Calendar Fall 2020—Spring 2021**

Fall Semester 2019		
	Classes Begin	August 24
	Last Day to Drop Course(s) Tuition Refund <i>Excluding: Registration/Background Fees and Textbook Bundles</i>	September 2
	Holiday No Classes – Labor Day	September 7
	Last Day to Withdraw and Receive 50% Course Tuition Credit Without Grade Penalty	September 21
	Last Day to Withdraw and Receive 25% Course Tuition Credit Without Grade Penalty	October 20
	No Classes – Fall Break	October 19-20
	Holiday No Classes – Thanksgiving Break	November 25-27
	Classes End	December 11
	Final Exams	December 14-17
Spring Semester 2020		
	Classes Begin	January 11
	Last Day to Drop Course(s) Tuition Refund <i>Excluding: Registration/Background Fees and Textbook Bundles</i>	January 18
	Holiday No Classes – Martin Luther King Jr. Day	January 20
	Last Day to Withdraw and Receive 50% Course Tuition Credit Without Grade Penalty	February 9
	NO Classes – Spring Break	March 8-14
	Last Day to Withdraw and Receive 25% Course Tuition Credit Without Grade Penalty	March 14
	Classes End	May 7
	Final Exams	May 10-13

**Graduation Commencement for December 2020 Graduates scheduled tentatively for December 18, 2020*

**Graduation Commencement for May 2020 Graduates scheduled tentatively for May 14, 2021*

**Centra College: Practical Nursing Program
Academic Calendar Fall 2020 – Summer 2021**

Fall Semester 2020		16-Week	13-Week
	Classes Begin	August 24	August 31
	Last Day to Drop Course(s) Tuition Refund <i>Excluding: Registration/Background Fees and Textbook Bundles</i>	September 2	September 9
	Holiday No Classes – Labor Day	September 7	September 7
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	September 21	September 24
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	October 20	October 20
	No Classes – Fall Break	October 19-20	October 19-20
	Holiday No Classes – Thanksgiving Break	November 25-27	November 25-27
	Classes End	December 11	December 7
	Final Exams	December 14-17	December 8-11
Spring Semester 2021		16-Week	13-Week
	Classes Begin	January 11	January 11
	Holiday No Classes – Martin Luther King Jr. Day	January 18	January 18
	Last Day to Drop Course(s) Tuition Refund <i>Excluding: Registration/Background Fees and Textbook Bundles</i>	January 20	January 20
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	February 9	February 2
	NO Classes – Spring Break	March 8-14	March 8-14
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	March 14	February 28
	Classes End	May 7	April 9
	Final Exams	May 10-13	April 12-16
Summer Semester 2021			13-Week
	Classes Begin		May 17
	Holiday No Classes – Memorial Day		May 31
	Last Day to Drop Course(s) Tuition Refund <i>Excluding: Registration/Background Fees and Textbook Bundles</i>		May 26
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty		June 8
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty		July 4
	NO Classes		July 5-9
	Classes End		August 14
	Final Exams		August 17 - 20

****Graduation Commencement scheduled tentatively for December 18, 2020***

****Graduation Commencement scheduled tentatively for May 14, 2021***

**Centra College: Nurse Aide Program Academic Calendar
Fall 2020-Spring 2021**

Fall 2020 (Aug – Dec)		CCON	BMH
Classes Cancelled Due to COVID- 19	Nurse Aide Program Orientation	July 19	
	Classes Begin	August 19	August 19
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	August 26	August 26
	Holiday No Classes – Labor Day	September 2	September 2
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	September 3	September 3
	Classes End	September 20	September 20
Classes Cancelled Due to COVID- 19	Nurse Aide Program Orientation	August 30	
	Classes Begin – (Classes at CCON Only)	September 30	
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	October 7	
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	October 15	
	Classes End	November 1	
	Nurse Aide Program Orientation	October 02	
	Classes Begin – (Classes at CCON Only)	November 11	
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	November 19	
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	November 30	
	No Classes – Thanksgiving Break	November 28- 29	
	Classes End	December 18	
Spring 2021 (Jan – May)			
	Nurse Aide Program Orientation	December 11	
	Classes Begin	January 11	
	Holiday No Classes – Martin Luther King Jr. Day	January 18	
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	January 20	
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	February 2	
	Classes End	February 26	
	Nurse Aide Program Orientation	February 10	February 10
	Classes Begin	March 15	March 15
	NO Classes – Spring Break	March 8-14	March 8-14
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	March 23	March 23
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	April 4	April 4
	Classes End	April 23	April 23

	Nurse Aide Program Orientation	March 29	
	Classes Begin	May 3	
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	May 10	
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	May 18	
	Classes End	June 04	
Summer 2021 (May - August)			
	Nurse Aide Program Orientation	May 18	May 18
	Classes Begin	June 21	June 21
	NO CLASSES- SUMMER BREAK	July 5 - 9	July 5 - 9
	Last Day to Withdraw and Receive 50% Course Tuition Credit without Grade Penalty	June 30	June 30
	Last Day to Withdraw and Receive 25% Course Tuition Credit without Grade Penalty	July 12	July 12
	Classes End	August 3	August 3