



Dear Prospective Student,

Thank you for your interest in the Centra Nurse Aide Education Program.

Included in the application packet are: Letter from the Coordinator, Application for Admission, Evaluation of Applicant's Potential and Abilities (3), and Student Handbook.

Refer to the application process in the student handbook for application details. Review the Barrier Crimes List website and the Sworn Disclosure Statement. Signing of the Centra Nurse Aide Education Program application acknowledges your understanding of the restrictions placed on individuals who can work as a Nurse Aide based on the Barrier Crimes and the use of the Sworn Disclosure Statement by certain facilities for employment screening purposes.

It is imperative that the application be filled out completely including three names and the contact information for your references. Incomplete applications will not be considered. Follow the checklist at the end of the application to ensure it is completed properly. **All required information must be received at the address listed below no later than 3:00 p.m. on the deadline date.** The completed application can be mailed to:

Centra College  
Nurse Aide Education Program  
905 Lakeside Drive, Suite A  
Lynchburg, VA 24501

If you have any questions and/or concerns, please do not hesitate to call or email me about the program.

Sincerely,

Valerie Newcomb, RN  
Centra Professional Development  
Nurse Aide Coordinator  
Phone: 434-200-2234  
Valerie.newcomb@centrahealth.com